

PERFORMANCE MEASUREMENT COUNTIES
Advisory Meeting
September 17, 2003
Sacramento County
Department of Human Services
2007 19th Street
Sacramento California

Revised 10/15/03

1. Welcome - Joeana Carpenter greeted everyone.
2. Agenda Review - Joeana reviewed the agenda and no items were added.
3. Summary Review - Joeana asked Richard to email the summary and everyone review the summary on their own and send any additions/corrections to him. He will send out a revised version later if necessary. *No changes to the summary were submitted.*

Food Stamps – Joeana announced that training on Quarterly Reporting/Prospective Budgeting would be conducted on September 30 for county representatives. Initially intended for FS and CalWORKs coordinators, Joeana asked that PMC supervisors also be invited. A letter for county directors was released today. The training will be prepared and presented by Stanislaus County, which implemented QR/PB this month. The training will be held at CDSS Headquarters 744 P Street beginning at 8:30 AM.

Joeana said that CDSS has had two meetings with FNS to modify Appendix A of the FNS 310 Handbook and several policy questions/issues regarding QR/PB were raised. The CDSS will be responding to Carol Sproual from the Quarterly Reporting Workgroup on associated questions. The question on how to act on changes has been under discussion, and CDSS's legal unit response is that changes are to be handled sequentially and not "netted out" as recommended by FNS. Discussions are continuing.

A draft copy of the QC Review Procedures for Quarterly Reporting (Appendix A) was distributed, and each supervisor was to review it and see if these procedures are adequate and to develop some examples. CDSS needs feedback on what PMC may want to have added, deleted, or changed.

Action Item PMC supervisors will provide comments to Warren Ghens by October 3. A template on how to set up the examples will be emailed.

Lisa Kim will attend the October PMC meeting and she will be sharing the answers to questions that came up at the FNS 310 training.

Joeana handed out the “Components of California’s FS Official Combined Payment Error Rates for FFY 1995 – Current” She described how the “Regression Increment” and the “Completion Rate Increment” affect the “Official Combined Payment Error Rate”. PMC supervisors should continue review all drop cases and ensure that coding NSTR as specified in the FNS 310 be used as this code does not affect the completion rate. All code 3 “Incomplete” should be reviewed to determine if these cases could be completed OR changed to a drop code 2.

A list of cases dropped code 3 (Incomplete) during the FFY 2002 (October ‘02 to April ‘03) was distributed, and the PMC supervisors were asked to review their cases.

Joeana shared a power point presentation on “Where Does California Stand?” initially made by FNS. Currently California is in first place in decreasing its error rate by 7.69%; Michigan decrease by 5.65% points and Illinois decreased by 3.32% points. California’s projected error rate is 7.67 while the projected national error rate 6.58. QC can lower the adjustment rate at the end of the year by increasing the completion rate of cases. If one-half could cut the 2002 adjustment, it would lower the error rate by .2%. Supervisors must ensure that QC staff follow the instructions in the FNS 310 Handbook.

5. Corrective Action – Richard Terwilliger distributed the executive summary of CDSS and San Bernardino’s Food Stamp Payment Accuracy Improvement Project. He indicated that if the supervisors wanted more information to contact San Bernardino County. He also handed out the ME schedule. Richard said that CA seminars were held the last couple of weeks in Alameda, Riverside, and Ventura. Ventura County was recognized and received the best Improvement award.
6. Federal Difference Cases: Hector Hernandez made a power point presentation on the Arbitration Process. He gave a detailed description of the process and distributed a handout of the presentation. He also indicated that we have not received any federal difference for October – March.
7. CalWORKs: Warren Ghens said that the Transmittals 03-01 and 03-02 were emailed and a copy is posted on the web site. The transmittals are effective today.
8. Ed Flores distributed the FS Edit-All Failure Diary report. The reports show all Federal edits which did not clear on state sample cases. For May 2003, 23 cases needed to be sent back to the county for clearing. All staff should be double-checking state sample cases with edits.
9. Regional Report – Nothing to report.
10. Next meeting will be on Wednesday October 15.